

Beartooth Electric Cooperative, Inc.

ADMINISTRATIVE POLICY NO. 605

1. SUBJECT: SOLICITATION AND DISTRIBUTION

2. OBJECTIVE:

2.1. To define the administrative procedure regarding solicitation and distribution.

3. POLICY:

3.1. Beartooth Electric Cooperative, Inc. (BEC) prohibits solicitation, distribution or similar activity on its premises. Employees and non-employees of BEC are prohibited from soliciting funds or signatures, conducting membership drives, distributing literature or gifts, offering to sell merchandise or services (except by representatives of suppliers properly identified for normal company business).

3.2. Items may be posted on BEC's bulletin boards only if they are consistent with the non-solicitation policy and have been approved in advance by management.

4. RESPONSIBILITY:

4.1. Supervisors shall ensure that the provisions of this policy are followed.

Adopted: 02/22/2013
Revised: 06/30/2015
Reference: BEC VI-A-15
Review Date: June 2017

Attest: /s/ Richard Nolan
Secretary/Treasurer

Attest: /s/ Roxie Melton
Board President