

EMPLOYEE RELATIONS POLICY NO. 506

1. SUBJECT: WORK SITE PROTECTION

2. OBJECTIVE:

- 2.1. Outlining guidelines for Beartooth Electric Cooperative, Inc. (BEC) employees to observe while working on or near public roadways.

3. PURPOSE:

- 3.1. To alert the traveling public of hazards on or near roads while crews are working.
- 3.2. To protect employees from injury.
- 3.3. To reduce insurance liability risks.

4. POLICY:

- 4.1. Employees will be required to abide by the following guidelines in as much as they are able and to advise supervisors of problems encountered in following them including inadequate or insufficient equipment.
- 4.2. State and County maintained roadways: Whenever BEC owned equipment is parked along these roadways while work is being performed on power lines, traffic will be altered by the effective placement of signs, flags, flaggers (when necessary) and cones. Warning signs shall be placed a minimum of 500 feet both directions from the work site. Vehicles so equipped shall have flashing lights in operation. Whenever the normal flow of traffic is disrupted, flaggers shall be used.
- 4.3. Town and City streets: BEC owned vehicles parked along streets while work is being performed should not in any way block the normal flow of traffic unless required to accomplish the job at hand. In all cases, flashing lights shall be in operation. Cones, signs and flaggers shall be used as the supervisor of the crew directs. Whenever the normal flow of traffic is disrupted, flaggers shall be used.
- 4.4. Equipment: All signs shall be large enough for visibility and colored orange with black letters. Flags shall be red and flashing lights amber.
- 4.5. Flaggers: Personnel and/or contractors assigned the responsibility of flaggers shall be neatly dressed and courteous to the traveling public. Supervisors shall give them proper instructions as to the work being performed and how traffic shall be routed. Motorists shall not be delayed for lengthy periods and their questions concerning the work should be answered as best as possible by the flaggers.

5. RESPONSIBILITY:

5.1. The General Manager and his Staff shall ensure that the provisions of this policy are followed.

Adopted: 08/24/2012  
Revised: 06/30/2015  
Reference: LV Policy 506  
Review Date: June 2017

Attest:           /s/ Richard Nolan            
Secretary/Treasurer

Attest:           /s/ Roxie Melton            
Board President